

Pursuant to the Article 8a paragraph (2) of the Law on travel Documents of Bosnia and Herzegovina („Official Gazette of BiH“, nos: 4/97, 1/99, 9/99, 27/00, 32/00, 19/01, 47/04, 53/07, 15/08, 33/08, 39/08 and 60/13), Minister of the Ministry of Civil Affairs of Bosnia and Herzegovina issues a

RULEBOOK
ON DESIGN, CONTENTS AND MINIMUM SECURITY FEATURES INCORPORATED
IN THE PASSPORT, DIPLOMATIC AND SERVICE PASSPORT

Article 1

(Subject)

This Rulebook shall lay down the design, contents and minimum security features incorporated in the passport, diplomatic and service passport.

Article 2

(Design and number of pages)

Passport, diplomatic and service passport is a rectangular booklet with dimensions of 88 x 125 mm which contains 32 pages. Serial number shall be perforated on pages 3 to 32.

Article 3

(Identification second page)

(1) A thin flexible polycarbonate identification second page contains the following information in Bosnian, Croatian and English language in Latin script and Serbian language in Cyrillic script:

- a) type,
- b) features of the country,
- c) surname,
- d) name(s),
- e) date of birth,
- f) place of birth,
- g) personal identification number,
- h) sex,
- i) passport serial number,
- j) the date of issuance,
- k) the expiry date,
- l) issued by and
- m) the signature.

(2) Color photograph and serial number are incorporated in the body of the thin flexible polycarbonate second page in the space provided.

(3) The space provided for the holder's signature is also on the second page.

Article 4

(Entering holder's personal data)

(1) The passport holder's personal data shall be entered in Latin script during the personalization, and when entering data on the place of birth for people born in Bosnia and Herzegovina, the place and municipality of birth shall be entered, and for people born abroad, place and country of birth shall be entered. The international mark shall be entered for the country of birth.

(2) Data on surname and name(s), place, municipality and country of birth shall be entered in the original form as in the birth registry. Rules for abbreviation of names shall be defined by a special Instruction issued by the Minister of Civil Affairs of Bosnia and Herzegovina, upon the proposal of the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina, due to technical restrictions of entering in accordance with the recommendations from ICAO 9303 document.

Article 5

(Entering data on competent authority which issues the passport, diplomatic and service passport)

Data in the column "issued by" are defined by a competent authority, and maximum number of letters for this column is defined by the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina in accordance with technical restrictions.

Article 6

(Contents of 32 pages)

The passport, diplomatic and service passport shall contain the following text on the 32nd page:

- a) "This passport shall be kept carefully and must not be modified."
- b) "This passport must be used by a passport holder only. The holder younger than 14 years of age may travel abroad only if accompanied by a parent or legal representative, or if travelling in the company of another person, he/she must have the consent of both parents or legal representatives or guardian verified the competent authority.";
- c) "This passport is valid if signed by the holder in the space provided for signature. In cases when the holder is a minor person younger than 12 years of age, illiterate person, or if the person is not able to sign due to other objective reasons, the sign XX is entered in the space provided for the signature.";
- d) "The holder of this passport is citizen of Bosnia and Herzegovina."
- e) "This passport comprises 32 pages."

Article 7

(Special contents of diplomatic and service passport)

(1) Third page of a diplomatic and service passport shall contain the following text in Bosnian, Croatian and English language in Latin and Serbian language in Cyrillic script:

"On behalf of the Presidency of Bosnia and Herzegovina, Ministry of Foreign Affairs of Bosnia and Herzegovina kindly asks all component authorities in Bosnia and Herzegovina, as well as the authorities of other countries to pass the passport holder with no difficulty and, if necessary, to provide him/her support or protection."

(2) Fourth page of diplomatic and service passport shall contain the following information in Bosnian, Croatian and English language in Latin and Serbian language in Cyrillic script:

- a) surname and name,
- b) status – position,
- c) this passport is valid until:
- d) Sarajevo,
- e) Minister.

(3) Name and surname of the passport holder shall be entered in Latin script during the personalization, and name of the institution and status – position in English language.

Article 8

(Automatic reading of data and contactless memory element)

- (1) The form of the passport, diplomatic and service passport shall include space for automatic reading of data on the second page where visible alphanumeric data related to the document are to be entered.
- (2) The form of the passport, diplomatic and service passport shall contain in covers contactless memory element used for automatic reading of data in accordance with ICAO 9303 standard where data referred to in paragraph (1) of this Article and fingerprint biometric data additionally protected using SAC (short for: supplementary access control by which techniques for biometric data protection are specified) are entered.

Article 9

(Security features)

(1) The form of the passport, diplomatic and service passport shall contain security features. The Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina shall define technical specification of security features, with the consent of the Minister of Civil Affairs of Bosnia and Herzegovina.

(2) Technical specification of security features is secured by a degree of secrecy, laid down by the director of the Agency for Identification Documents, Registers and Data Exchange of BiH, in accordance with the Law on Protection of Classified Data ("Official Gazette of BiH", nos. 54/05 and 12/09) and shall not be published in the "Official Gazette of BiH".

Article 10

(Expiry of former regulations)

By entry into force of this Rulebook, the Rulebook on the contents and minimum security features incorporated into the passport, diplomatic and service passport ("Official Gazette of BiH" No. 51/09) has ceased to be valid.

Article 11

(Entry into force)

This Rulebook shall enter into force on the eighth day of its publication in the "Official Gazette of BiH".

No. 06-30-4-108/13
11 September 2013
Sarajevo

Minister
Mr. **Sredoje Nović, signed**