
**RULEBOOK
ON CONTENTS
AND MANAGEMENT OF
REGISTERS
(Official Gazette of BiH 55/15)**

Pursuant to Article 23, Paragraph (1) Point b) of the Law on the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina ("Official Gazette of BiH", No. 56/08) and Article 17 of the Law on the Council of Ministers of Bosnia and Herzegovina ("Official Gazette of BiH", No. 30/03, 42/03, 81/06, 76/07, 81/07, 94/07 and 24/08) and at the proposal of the Director of the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina, at its 9th session held on 2 June 2015, the Council of Ministers of Bosnia and Herzegovina has passed a

RULEBOOK ON CONTENTS AND MANAGEMENT OF REGISTERS

Chapter I – GENERAL PROVISIONS

Article 1 (Subject)

- (1) Pursuant to Article 21 of the Law on the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina (hereinafter: the Law), this Rulebook specifies: the purpose of the register, its contents, interconnection between registers in order to avoid duplication of equal data in different registers, source authorities that deliver data subject to the applicable laws as well as other issues important for register management.
- (2) Apart from registers specified under Article 20 of the Law, the Agency of Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina (hereinafter: the Agency) manages other registers for which there is a consent of the source authorities or a legal obligation for the Agency, based on a specific decision of the Council of Ministers such as: central voters register – Article 35 of the Election Law of Bosnia and Herzegovina (Official Gazette of BiH, 23/01, 7/02, 9/02, 20/02, 25/02, 4/04, 20/04, 25/05, 52/05, 65/05, 77/05, 11/06, 24/06, 32/07, 33/08, 37/08, 32/10, 18/13 and 7/14), the register of issued local border traffic permits with personal data for the nationals of the Republic of Croatia – the Decision on Appointment of the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina to be Accountable for Personalization, Technical Processing and Management of the Register of Local Border Traffic Permits (Official Gazette of BiH 64/13) and Register of Produced Digital Tachograph Cards - Law on Working Time, Obligatory Rest Time of Mobile Workers and Recording Devices in Road Transport (Official Gazette 48/10).

Chapter II – REGISTERS

Section A – REGISTER OF PERSONAL IDENTIFICATION NUMBER

Article 2 (Register Purpose)

The purpose of this register is implementation of the Law on Personal Identification Number (Official Gazette of BiH 32/01, 63/08, 103/11 and 87/13), as well as the requirement to manage and keep the integrity of the system for the unique register identification of all the citizens of Bosnia and Herzegovina (hereinafter: BiH); and individuals permanently residing in BiH, possessing issued personal documents, passports or other identification documents.

Article 3 (Connection with other Registers)

Register of personal identification numbers is a basic register comprising data which uniquely determine an individual, i.e. a national of Bosnia and Herzegovina. All primary data for other registers provided for by the Law are taken from this register. Personal identification number is a link between this and other registers.

Article 4 (Register Contents)

Each entry of this register includes the following data:

- a) JMB (text, 13);
- b) name (text, 40);
- c) surname (text, 40);
- d) other surnames (text, 40);
- e) name of a parent (text, 40);
- f) surname of a parent (text, 40);
- g) sex (text, 1);
- h) date of birth (date, dd.mm.yyyy);
- i) place of birth (text, 40);
- j) permanent residence as registered in the Birth Register Books (if applicable) (text, 100);
- k) municipality of birth (text, 100);
- l) country of birth (text, 50);
- m) entity of birth (text, 50);
- n) canton of birth (if applicable) (text, 50);
- o) nationality (text, 50);
- p) name changes (text, 100);
- q) former JMBs (text, 100);
- r) sex changes (text, 100);
- s) data regarding full adoption (text, 100);
- t) marital status of an individual (text, 20);
- u) JMB status (text, 20).

Article 5
(Source authority)

Source authorities, i.e. competent authorities referred to in Article 3 of the Law on Personal Identification Number deliver data to the central registers – cantonal ministries of the interior in Federation of Bosnia and Herzegovina, the Ministry of the Interior of the Republic of Srpska in the Republic of Srpska and a competent authority acting as a state level institution in Brcko District of Bosnia and Herzegovina.

Article 6
(Data Provision Method)

(1) Source authorities shall electronically and without delay provide the Agency with the data on personal identification number subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 7
(Data Transfer)

(1) Pursuant to Article 9 of the Law, if requested, the transfer of or access to the following data may be enabled to the receiving authority in Bosnia and Herzegovina:

- a) JMB;
- b) name;
- c) surname;
- d) other surnames;
- e) name of a parent;
- f) surname of a parent;
- g) sex;
- h) date of birth;
- i) place of birth;
- j) permanent residence as registered in the Birth Register Books;
- k) municipality of birth;
- l) country of birth;
- m) entity;
- n) canton (if applicable);
- o) nationality;
- p) name changes;
- q) former JMBs;
- r) sex changes;
- s) data regarding full adoption;
- t) marital status of an individual;
- u) JMB status.

Section B - REGISTER OF PERMANENT AND TEMPORARY RESIDENCE OF BiH NATIONALS

Article 8 (Register Purpose)

The purpose of this register is:

- a) implementation of the Law on Permanent and Temporary Residence of BiH Nationals (Official Gazette of BiH 32/01 and 56/08);
- b) managing the records of all permanent and temporary residences of registered BiH nationals;
- c) automation and establishment of consistent system for registration and deregistration of permanent residence throughout the territory of BiH;
- d) verification of the permanent and temporary residence claimed by a national;
- e) managing records of populated places and streets in Bosnia and Herzegovina;
- f) managing other nomenclatures related to permanent and temporary residence.

Article 9 (Connection with Other Registers)

Register of permanent and temporary residence of the nationals of BiH is connected with the Register of JMBs based on a JMB. All data kept for an individual in the Register of JMB are connected to permanent and temporary residence based on JMB.

Article 10 (Register Contents)

Each entry contained in this register includes the following data:

- a) JMB (text, 13);
- b) permanent residence place (text, 100);
- c) municipality of permanent residence (text, 100);
- d) post number (text, 10);
- e) address of permanent residence (text, 100);
- f) house no. (text, 5);
- g) entity (text, 50);
- h) permanent residence canton (if applicable) (text, 50);
- i) permanent residence status (text, 50);

Article 11 (Source authorities)

Source authorities, i.e. competent authorities pursuant to Article 12 of the Law on Permanent and Temporary Residence of the nationals of Bosnia and Herzegovina deliver data to the central registers – cantonal ministries of the interior in Federation of Bosnia and Herzegovina, the Ministry of the Interior of the Republic of Srpska in the Republic of Srpska and the competent authority acting as a state level institution in Brcko District of Bosnia and Herzegovina.

Article 12
(Data Provision Method)

(1) The source authorities shall electronically and without delay provide the Agency with the data on permanent and temporary residence of the nationals of BiH subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 13
(Data Transfer)

Pursuant to Article 9 of the Law, and if requested, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina:

- a) JMB;
- b) permanent residence;
- c) municipality of permanent residence;
- d) post number;
- e) address of permanent residence;
- f) house number;
- g) entity;
- h) canton of the permanent residence (if applicable);
- i) permanent residence status.

Section C. – REGISTER OF IDENTITY CARDS AND IDENTITY CARDS FOR FOREIGNERS

Article 14
(Register Purpose)

The purpose of this register is:

- a) implementation of the Law on Identity Card of the Nationals of BiH (Official Gazette of Bosnia and Herzegovina 32/01, 16/02, 32/07, 56/08 and 18/12);
- b) implementation of the Law on Movement and Stay of Aliens and Asylum, provisions referring to the identity cards for foreigners;
- c) management of the records of all nationals having BiH identity cards in their possession;
- d) management of the record of all foreign nationals with the approved permanent residence and an identity card for foreigners in their possession;
- e) monitoring of the control of identity card issuance;
- f) verification of identity card validity;
- g) verification of the identity of an individual who possesses the identity card or to whom the identity card has been issued;
- h) identity card security and integrity management.

Article 15
(Register Contents)

Each entry of this register shall include the data as follows:

- a) JMB (text, 13);
- b) photography (jpg, max. 50Kb);
- c) personal signature (jpg, max. 50Kb);
- d) identity card issuing date (date, dd.mm.yyyy);
- e) identity card expiry date (date, dd.mm.yyyy);
- f) identity card number (text, 9);
- g) data on the identity card issuing authority (text, 100);
- h) information on lost identity card (text, 50);
- i) information on prohibition of use of an identity card (text, 100);
- j) information on fingerprints (jpg, wsq, max. 200Kb);
- k) information on blood type (text,3);
- l) entity nationality (text, 50);
- m) information on data entry and on the individual who entered the data into the Birth Register Book (Hereinafter: BRB) and the Nationality Register Book (Hereinafter: CRB) (if applicable) (text, 100);
- n) information on an individual who verified the data in the BRB and CRB (if applicable) (text, 100).

Article 16
(Connection with Other Registers)

Registers of identity cards and identity cards for foreigners are connected with the registers of JMBs and permanent and temporary residence based on JMB. All data kept for an individual in the register of identity cards are connected to other registers based on JMB.

Article 17
(Source Authorities)

Source authority for data contained in this register is a competent authority referred to in Article 7 Paragraph (1) of the Law on Identity Card of the Nationals of BiH that delivers data to the central registers – cantonal ministries of the interior in Federation of Bosnia and Herzegovina, the Ministry of the Interior of the Republic of Srpska in the Republic of Srpska and the competent authority acting as a state level institution in Brcko District of Bosnia and Herzegovina.

Article 18
(Data Provision Method)

- (1) The source authorities shall electronically and without delay provide the Agency with the data on the identity card subject to operational and technical solutions established by the Agency in cooperation with the source authority.
- (2) Pursuant to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 19
(Data Transfer)

(1) Pursuant to Article 9 of the Law, and if requested, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina:

- a) JMB;
- b) photography;
- c) personal signature;
- d) identity card issuance date;
- e) identity card expiry date;
- f) identity card number;
- g) information on identity card issuing authority;
- h) information on a lost identity card;
- i) prohibition to use an identity card;
- j) information on blood type;
- k) entity nationality.

(2) Data related to the fingerprints shall be transferred if there is a court or prosecutor's order, i.e. in other cases stipulated by the Law on Protection of Personal Data (Official Gazette of BiH 49/06, 76/11 and 89/11) or an international agreement. The director of the Agency shall issue a specific decision on transfer of such data.

Section D. – REGISTER OF PASSPORTS, SERVICE PASSPORTS AND DIPLOMATIC PASSPORTS

Article 20
(Register Purpose)

The purpose of this register is:

- a) implementation of the Law on Travel Documents of Bosnia and Herzegovina (Official Gazette of BiH 4/97, 1/99, 9/99, 27/00, 32/00,19/01, 47/04, 53/07, 15/08, 33/08, 39/08 and 60/13);
- b) control and monitoring of passport issuance;
- c) passport validity verification;
- d) identity verification of an individual who possesses the passport or to whom the passport has been issued;
- e) passport security and integrity management;
- f) register of individuals with the temporary residence outside Bosnia and Herzegovina;

Article 21
(Register Contents)

Each entry contained in this register shall include the following data:

- a) JMB (text, 13);
- b) photography (jpg, max. 50Kb);
- c) personal signature (jpg, max.50Kb);
- d) information on fingerprints (jpg, wsq, max. 200Kb);
- e) information on stay abroad (text, 100);

- f) information on passport issuing authority (text, 100);
- g) passport type (text, 20);
- h) passport serial number (text, 10);
- i) information on passport status (text, 25);
- j) information on notification related to loss or missing of a passport (text, 100);
- k) passport issuance date (date, dd.mm.yyyy);
- l) passport expiry date (date, dd.mm.yyyy);
- m) information on a person who entered the data into a BRB and CRB (text, 100);
- n) information on a person who verified the data in BRB and CRB (text, 100);

Article 22 (Connection with other registers)

Register of passports, service passports and diplomatic passports is connected to the register of JMBs, register of permanent and temporary residence of the nationals of BiH and register of identity cards and identity cards for foreigners based on a JMB. All data kept in this register for an individual are connected with other registers based on a JMB.

Article 23 (Source authority)

The data shall be delivered to the central register by a source authority, i.e. competent authority referred to in Article 13 of the Law on Travel Documents of BiH - cantonal ministries of the interior in the Federation of Bosnia and Herzegovina, the Ministry of the Interior of the Republic of Srpska in the Republic of Srpska and the competent authority acting as a state level institution in Brcko District of Bosnia and Herzegovina..

Article 24 (Data Provision Method)

- (1) The source authority shall electronically and without delay provide the Agency with the data on passports subject to operational and technical solutions established by the Agency in cooperation with the source authority.
- (2) Subject to this Rulebook, the source authority shall be obliged to establish technical requirements at the locations where from the data are to be provided.

Article 25 (Data Transfer)

(1) Pursuant to Article 9 of the Law, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina if requested:

- a) JMB;
- b) photography;
- c) information on stay abroad;
- d) information on authority that issued a passport;
- e) type of passport;
- f) passport serial number;
- g) information on passport status;
- h) information on notification related to any loss of passport;
- i) passport issuance date;
- j) passport expiry date.

(2) Data related to fingerprints shall be transferred only if there is a court or prosecutor's order, i.e. in other cases as prescribed by the Law on Personal Data Protection or an international agreement. The Agency Director shall issue a special decision on transfer of such data.

Section E – REGISTER OF DRIVING LICENCES

Article 26 (Register Purpose)

The purpose of this register is:

- a) implementation of the Law on Basics of Traffic Safety on the Roads in Bosnia and Herzegovina (Official Gazette of BiH 6/06, 75/06, 44/07, 84/09, 48/10, 18/13);
- b) management of the record of all individuals with issued driving licences in BiH;
- c) monitoring over issuance of driving licences and prevention of issuance of double driving licences;
- d) verification of driving licence validity;
- e) protection and integrity management of a driving licence as a document;
- f) providing support during investigations related to driving licence by the bodies authorized to enforce laws in BiH and abroad;

Article 27 (Register Contents)

Register of driving licences shall contain the following data in each individual entry:

- a) JMB (text, 13);
- b) photography (jpg, max. 50Kb);
- c) personal signature (jpg, max.50Kb);
- d) information on fingerprints (jpg, wsq, max. 200Kb);
- e) driving licence serial number (text, 9);
- f) date of issuance of a driving licence (date, dd.mm.yyyy);
- g) driving licence expiry date(date, dd.mm.yyyy);
- h) authorised issuing authority (text, 100);
- i) driving licence status (text, 100);
- j) information on driving licence categories and subcategories (categories or subcategories, date of passing the driving test, place where the driving test was passed, date of the certificate, certificate number, competent authority) (text 5000);
- k) information on registered restrictions (name of the medical institution, type of restriction, certificate number, certificate date) (text, 150);
- l) information on registered protective measure (type of a protective measure, competent authority, certificate/order number, certificate/order date, prohibition time period, categories or subcategories the protective measure has been registered for)(text, 300)
- m) information related to health condition (name of the medical institution, type of restriction, certificate number, certificate date) (text, 150);
- n) information on pronounced protective measure (type of a pronounced measure, competent authority, certificate/order number, certificate/order date, status,

prohibition time period, categories or subcategories the protective measure has been registered for)(text, 5000)

- o) information regarding prohibition of driving licence issuance; (text, 1000)
- p) date of driving licence depositing (date; dd.mm.yyyy);
- q) date of return of a driving licence (date; dd.mm.yyyy);
- r) reason for driving licence annulment (text, 50).

Article 28

(Connection with other Registers)

Register of driving licences is connected with the register of JMB, register of permanent and temporary residence and register of identity cards based on JMB. All data related to an individual which are maintained in the register of driving licences are connected with other registers based on JMB.

Article 29

(Source authority)

The data shall be delivered to the central register by a competent authority referred to in Article 2 of the Rulebook on Driving Licence (Official Gazette of BiH 13/07) - cantonal ministries of the interior in the Federation of Bosnia and Herzegovina, the Ministry of the Interior of the Republic of Srpska in the Republic of Srpska and the Public Register Department in Brcko District of Bosnia and Herzegovina.

Article 30

(Data Provision Method)

(1) The source authority shall electronically and without delay provide the Agency with the data on driving licence subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority shall be obliged to establish technical requirements at the locations where from the data are to be provided.

Article 31

(Data Transfer)

Pursuant to Article 9 of the Law, and if requested, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina:

- a) JMB;
- b) photography;
- c) personal signature;
- d) driving licence serial number;
- e) driving licence issuance date;
- f) driving licence expiry date;
- g) driving licence issuing authority;
- h) driving licence status;
- i) information on driving licence categories and subcategories (categories or subcategories, date of passing the driving test, place where the driving test was passed, date of the certificate, certificate number, competent authority);

- j) information on registered restrictions (name of the medical institution, type of restriction, certificate number, certificate date);
- k) information on registered protective measure (type of a protective measure, competent authority, certificate/order number, certificate/order date, prohibition time period, categories or subcategories the protective measure has been registered for);
- l) information related to health condition (name of the medical institution, type of restriction, certificate number, certificate date);
- m) information on pronounced protective measure (type of a pronounced measure, competent authority, certificate/order number, certificate/order date, status, prohibition time period, categories or subcategories the protective measure has been registered for);
- n) information regarding prohibition of driving licence issuance;
- o) date of driving licence depositing;
- p) date of return of a driving licence;
- q) reason for driving licence annulment.

Section F – REGISTER OF REGISTERED VEHICLES AND REGISTRATION DOCUMENTS

Article 32 (Register Purpose)

The purpose of this register is:

- a) implementation of the Law on Basics of Traffic Safety on the Roads in Bosnia and Herzegovina;
- b) management of the record of all vehicles in BiH;
- c) monitoring over the issuance of registration numbers and prevention of issuance of duplicate registration numbers;
- d) verification of validity of vehicle registration numbers and documents;
- e) maintenance of security and integrity of registration numbers;
- f) management of the register of stolen vehicles and data exchange between the authorities throughout BiH and those outside BiH;
- g) providing support during investigations of the competent law enforcement authorities in BiH and abroad;
- h) management of vehicle related nomenclatures.

Article 33 (Register Contents)

Register of registered vehicles and vehicle registration documents shall include the following data in each of its individual entry:

- a) registration number (text, 10);
- b) make (text, 35);
- c) model (text, 40);
- d) year of production (text, 40);
- e) vehicle type (text, 40);
- f) vehicle category (text, 255)
- g) engine number (text, 50);

- h) engine type (text, 30)
- i) vehicle identification number (text, 17);
- j) date of the first registration (date, dd.mm.yyyy);
- k) place of the first registration (text, 50)
- l) first registration number (text, 40)
- m) colour (text, 100);
- n) colour type (text, 35);
- o) colour shade (text, 20);
- p) additional colour (text, 50)
- q) competent authority in charge of vehicle registration (text, 50);
- r) place of registration (text, 50);
- s) holder's characteristics (text, 255);
- t) JMB/JIB number of the holder (text, 13);
- u) name, surname/name and address of the registration holder (text, 455)
- v) type of ownership (text, 50);
- aa) JMB/JIB number of the owner (text, 13);
- bb) name, surname/name and address of the vehicle owner (text, 455)
- cc) data on stolen/lost documents (text, 100);
- dd) date and place of missing/stealing of a vehicle (text, 100);
- ee) data on restrictions and prohibitions on use of a vehicle (text, 500);
- ff) date of sale/date of write-off of a vehicle (date, dd.mm.yyyy);
- gg) data on number of the certificate of title of a vehicle (text, 20);
- hh) data on number of the vehicle registration certificate (text, 20);
- ii) data on sticker number (text, 20);
- jj) data on status of registration documents (text, 50);
- kk) data on stock of registration documents (text, 50);
- ll) data on ranges and stock of plates (text, 100);
- mm) other technical data on vehicle (text, 250).

Article 34 (Connection with other registers)

Register of vehicles is connected with the register of JMB, register of permanent and temporary residence and register of identity cards based on the JMB. All data for an individual maintained in the register of registered vehicles are connected with other registers based on JMB.

Article 35 (Source authority)

The data shall be delivered to the central register by a source authority, i.e. a competent authority referred to in Article 3 of the Rulebook on Motor Vehicle Registration (Official Gazette of BiH, 69/09).

Article 36 (Data Provision Method)

(1) Source authorities shall electronically and without delay provide the Agency with the data on vehicle registration subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 37 (Data Transfer)

Pursuant to Article 9 of the Law, if requested, the transfer of or the access to the following data may be enabled to a source authority in Bosnia and Herzegovina:

- a) registration number;
- b) make;
- c) model;
- d) year of production;
- e) vehicle type;
- f) vehicle category;
- g) engine number;
- h) engine type;
- i) vehicle identification number;
- j) date of the first registration;
- k) place of the first registration;
- l) first registration number;
- m) colour;
- n) colour type;
- o) colour shade;
- p) additional colour;
- q) competent authorities in charge of vehicle registration;
- r) place of registration;
- s) holder's characteristics;
- t) name, surname/name and address of the registration holder;
- u) JMB/JIB number of the holder;
- v) name, surname/name and address of the vehicle owner;
- w) type of ownership;
- aa) JMB/JIB number of the owner;
- bb) name, surname/name and address of the vehicle owner;
- cc) data on stolen/lost documents;
- dd) date and place of missing/stealing of a vehicle;
- ee) data on restrictions and prohibitions on use of a vehicle;
- ff) date of sale/date of write-off of a vehicle;
- gg) data on number of the certificate of title of a vehicle;
- hh) data on number of the vehicle registration certificate;
- ii) data on sticker number;
- jj) data on status of registration documents;
- kk) data on stock of registration documents;
- ll) data on ranges and stock of plates;
- mm) other technical data on vehicle.

Section G. – REGISTER OF FINES AND MINOR OFFENCES

Article 38

(Register Purpose)

The purpose of this register is:

- a) implementation of the Criminal Code in BiH;
- b) management of the register of pronounced fines for minor offences, other sanctions and procedure related expenses subject to the regulations on minor offences in Bosnia and Herzegovina,
- c) providing the competent authorities in BiH with the information contained in this register.

Article 39 (Register Contents)

Register of fines and minor offences shall include the data to the extent and as prescribed by BiH laws on minor offences, as follows:

- a) information on the authority or the official who pronounced sanctions for minor offences (text, 100);
- b) information on physical entity (name, surname, father's name, permanent address and JMB, so as a place of employment) (text, 350);
- c) information about a foreigner (passport number, i.e. ID card number, country of issue of the passport, date of birth, place of employment) (text, 250);
- d) information about a legal entity (name, seat and JIB)(text, 150);
- e) information about foreign legal entity (name, seat and number in a register or other record in the country where the foreign entity is seated, and if the entity has its representation in Bosnia and Herzegovina, number of the entry in the register of representations of foreign entities in Bosnia and Herzegovina) (text, 200);
- f) place, date and time of the minor offence commitment, so as factual description (text, 1000);
- g) pronounced sanctions and/or measures (text, 250);
- h) amount of the damage reimbursement (text, 100);
- i) registration number of a vehicle (text, 10);
- j) number of the certificate of title of a vehicle by which a minor offence has been committed (text, 20);
- k) number of the vehicle registration certificate of a vehicle by which a minor offence has been committed (text, 20);
- l) driver's driving licence number (text, 20);
- m) number of penalty points (text, 3);
- n) method of delivery of a decision or minor offence order (text, 100);
- o) date of delivery of a decision or minor offence order (date, dd.mm.yyyy);
- p) date of sending of a decision or minor offence order (date, dd.mm.yyyy);
- q) date of issuance of a decision or minor offence order (date, dd.mm.yyyy);
- r) reference number of a decision or minor offence order (text, 100);
- s) finality of the decision (text, 30);
- t) payment of procedure related fines and expenditures (text, 100);
- u) execution of the minor offence sanction and the execution status (text, 100);
- v) number of the sanction agreement (text, 100);
 - aa) current status of the procedure (text, 250);
 - bb) minor offence related provisions (text, 250);
 - cc) amount of the procedure related expenditures (text, 100).

Article 40
(Connection with other Registers)

Based on JMB, register of fines and minor offences is connected with the register of JMB, register of permanent and temporary residence, register of identity cards and identity cards for foreigners, register of passports, service passports and diplomatic passports, register of driving licences and register of registered vehicles and documents related to registration of vehicles.

Article 41
(Source authorities)

Source authorities for the data contained in this register are competent authorities in charge of carrying out the minor offence procedure and execution of sanctions subject to the BiH regulations containing provisions on minor offences in BiH.

Article 42
(Data Provision Method)

(1) Source authorities shall electronically and without delay provide the Agency with the data contained in this register subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 43
(Data Transfer)

Pursuant to Article 9 of the Law, and if requested, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina:

- a) information on the authority or the official who pronounced sanctions for minor offences;
- b) information on physical entity (name, surname, father's name, permanent address and JMB, so as a place of employment);
- c) information about a foreigner (passport number, i.e. ID card number, country of issue of the passport, date of birth, place of employment);
- d) information about a legal entity (name, seat and JIB);
- e) information about foreign legal entity (name, seat and number in a register or other record in the country where the foreign entity is seated, and if the entity has its representation in Bosnia and Herzegovina, number of the entry in the register of representations of foreign entities in Bosnia and Herzegovina);
- f) place, date and time of the minor offence commitment, so as factual description;
- g) pronounced sanctions and/or measures;
- h) amount of the damage reimbursement;
- i) registration number of a vehicle;
- j) number of the certificate of title of a vehicle by which a minor offence has been committed;
- k) number of the vehicle registration certificate of a vehicle by which a minor offence has been committed;
- l) driver's driving licence number;
- m) number of penalty points;

- n) method of delivery of a decision or minor offence order;
- o) date of delivery of a decision or minor offence order;
- p) date of sending of a decision or minor offence order;
- q) date of issuance of a decision or minor offence order;
- r) reference number of a decision or minor offence order;
- s) finality of the decision;
- t) payment of procedure related fines and expenditures;
- u) execution of the minor offence sanction and the execution status;
- v) number of the sanction agreement;
 - aa) current status of the procedure;
 - bb) minor offence related provisions;
 - cc) amount of the procedure related expenditures.

Section H – CENTRAL VOTERS REGISTER

Article 44 (Register Purpose)

The purpose of this register is:

- a) implementation of the Election Law of Bosnia and Herzegovina.
- b) establishment of the Central Voters Register based on the registers managed by the Agency,
- c) technical maintenance of the Central Voters Register in accordance with the Election Law of Bosnia and Herzegovina,
- d) automation and establishment of the register of BiH nationals eligible to vote.

Article 45 (Relation with other registers)

Central Voters Register is connected with the register of JMB, register of permanent and temporary residence of BiH national and register of identity cards based on JMB.

Article 46 (Register Contents)

Each entry into this register shall include the following data:

- a) JMB (text, 13);
- b) surname (text, 40);
- c) name (text, 40);
- d) name of a parent (text, 40);
- e) date of birth (date, dd.mm.yyyy);
- f) sex (text, 1);
- g) municipality of the voter's permanent or temporary residence (text, 100);
- h) address of a permanent or temporary residence (address, house number and place) (text, 100);
- i) municipality, i.e. the polling unit where a person is allowed to vote (text, 100);
- j) polling option (text, 30);
- k) polling station (text, 100);
- l) date of registration of permanent or temporary residence (date, dd.mm.yyyy);

m) "remarks" (text, 250);

Article 47
(Source authority)

Source authority of the data contained in this register is the competent authority in charge of providing the data to the registers connected to the Central Voters Register of Bosnia and Herzegovina and other authorities as provided for by the Election Law of Bosnia and Herzegovina.

Article 48
(Data Provision Method)

(1) The Agency shall provide the Central Election Commission with the data contained in the Central Voter Register by electronic data processing based on universal methodology and programme whose contents and methods of use are to be established between the Agency and the Central Election Commission subject to the Election Law of BiH.

(2) The Agency shall exclusively provide the Central Election Commission with the data referred to in paragraph (1).

Section I – REGISTER OF ISSUED LOCAL BORDER TRAFFIC PERMITS WITH PERSONAL DATA FOR THE NATIONALS OF THE REPUBLIC OF CROATIA

Article 49
(Register Purpose)

Electronic register of issued personalized local border traffic permits for the nationals of the Republic of Croatia is necessary for the purpose of obligations stipulated by the Decision on Appointment of the Agency for Identification Documents, Registers and Data Exchange of Bosnia and Herzegovina to be Accountable for Personalization, Technical Processing and Management of the Register of Local Border Traffic Permits (Official Gazette of BiH 64/13), and aiming to enable:

- a) personalization of local border traffic permits,
- b) technical processing of local border traffic permits,
- c) management of the register of local border traffic permits for the nationals of the Republic of Croatia.

Article 50
(Register Contents)

Each entry into this register shall include the following data:

- a) identity document of a person (text, 19);
- b) status of the identity document (text, 10);
- c) name (text, 40);
- d) surname (text, 40);
- e) surname at birth (text, 40);
- f) date of birth (date, dd.mm.yyyy);
- g) place of birth (text, 100);
- h) country of birth (text, 100);
- i) nationality (text, 100);

- j) sex (text, 1);
- k) permanent/temporary residence (text, 100);
- l) residential address (text, 100)
- m) marital status (text, 50);
- n) occupation (text, 200);
- o) serial number of a local border traffic permit (text, 30);
- p) issuing date (date, dd.mm.yyyy);
- q) expiry date (date, dd.mm.yyyy);
- r) competent authority in charge of local border traffic permits issuance (text, 200);
- s) border areas where a permit is applicable (text, 1000);
- t) border crossings where a permit is applicable (text, 1000);
- u) status of a local border traffic permit (text,100);
- v) photography (jpg, max. 50Kb);
- aa) signature of the holder of a local border traffic permit (jpg, max. 50Kb);
- bb) fingerprints (jpg, wsq, max 200Kb);
- cc) data on a travel document based on which the local border traffic permit is issued (type, number, competent authority, place of issuance, date of issuance, expiry date)(text, 500);

- (2) Data related to the fingerprints shall be transferred if there is a court's or prosecutor's order, i.e. in other cases as stipulated by the Law on Protection of Personal Data or an international agreement. The director of the Agency shall issue a specific decision on transfer of such data.

Article 51 (Source authority)

The Border Police of BiH and the Ministry of Foreign Affairs of BiH shall electronically provide the Agency with the data referred to in Article 50 of this Rulebook.

Article 52 (Data Provision Method)

(1) Source authorities shall electronically and without delay provide the Agency with the data contained in this register subject to operational and technical solutions established by the Agency in cooperation with the source authority.

(2) Subject to this Rulebook, the source authority is obliged to establish technical requirements at the locations where from the data are to be provided.

Article 53 (Data Transfer)

- (1) Pursuant to Article 9 of the Law, it is possible to enable access to or transfer of the following data to the source authorities in Bosnia and Herzegovina if requested:

- a) serial number of a local border traffic permit;
- b) name;
- c) surname;
- d) surname at birth;
- e) date of birth (dd.mm.yyyy);
- f) sex;

- g) photography;
 - h) permanent/temporary residence;
 - i) residential address;
 - j) number of a travel document based on which the local border traffic permit is issued;
 - k) signature of the holder of a local border traffic permit;
 - l) fingerprints;
- (2) Data related to the fingerprints shall be transferred if there is a court's or prosecutor's order, i.e. in other cases stipulated by the Law on Protection of Personal Data (Official Gazette of BiH 49/06, 76/11 and 89/11) or an international agreement. The director of the Agency shall issue a specific decision on transfer of such data.

Section J – REGISTER OF PERSONALIZED DIGITAL TACHOGRAPH CARDS

Article 54 (Register Purpose)

The purpose of this register is implementation of the Law on Working Time, Obligatory Rest Time of Mobile Workers and Recording Devices in Road Transport (Official Gazette 48/10).

Article 55 (Register Contents)

- a) type of a request (text, 100);
- b) name and surname (text, 100);
- c) JMB (text, 20);
- d) date of birth (date, dd.mm.yyyy.);
- e) place of birth (text, 50);
- f) sex (text, 10)
- g) mother tongue (text, 30);
- h) address of permanent residence (text, 150);
- i) preferable address for receiving post (text, 150);
- j) occupation (text, 30);
- k) telephone (text, 20);
- l) mobile phone (text, 20);
- m) fax (text, 20);
- n) e-mail (text, 50);
- o) driving licence number (text, 50);
- p) driving licence country of issue (text, 100);
- q) authorised driving licence issuing authority (text, 100);
- r) driving licence categories for which the licence has been issued (text, 50);
- s) driving licence issuing date (date, dd.mm.yyyy.);
- t) driving licence expiry date (date, dd.mm.yyyy.);
- u) name of the competent issuing authority in charge of card issuance (text, 100);
- v) card number (text, 50);
- aa) card issuing date (date, dd.mm.yyyy.);
- bb) card expiry date (date, dd.mm.yyyy.);
- cc) photography (jpg, max. 50 Kb);
- dd) signature (jpg, max. 50 Kb);

- ee) card status (text, 100);
- ff) card type (text, 50);
- gg) name of a legal entity (or physical entity who has a vehicle at his disposal) (text, 100);
- hh) legal entity identity document (text, 20);
- ii) address of a legal entity (text, 150);
- jj) address of the seat of a legal entity (text, 150);
- kk) telephone, mobile phone, fax, e-mail of a legal entity (text, 150).

Article 56 (Source authority)

The data shall be delivered to the central register by a source authority, i.e. competent authority referred to in Article 17 of the Law on Working Time, Obligatory Rest Time of Mobile Workers and Recording Devices in Road Transport.

Article 57 (Data Provision Method)

- (1) The source authority shall electronically and without delay provide the Agency with the data contained in this register subject to operational and technical solutions established by the Agency in cooperation with the source authority.
- (2) Subject to this Rulebook, the source authority shall be obliged to establish technical requirements at the locations where from the data are to be provided.

Article 58 (Data Transfer)

- (1) Pursuant to Article 9 of the Law, it is possible to enable the access to or the transfer of the following data to the source authorities in Bosnia and Herzegovina if requested:
 - a) type of a request;
 - b) name and surname;
 - c) JMB;
 - d) date of birth;
 - e) place of birth;
 - f) sex;
 - g) mother tongue;
 - h) address of permanent residence;
 - i) preferable address for receiving post;
 - j) occupation;
 - k) telephone;
 - l) mobile phone;
 - m) fax;
 - n) e-mail;
 - o) driving licence number;
 - p) driving licence issuing country;
 - q) authorised driving licence issuing authority;
 - r) driving licence categories for which the licence has been issued;
 - s) driving licence issuing date;
 - t) driving licence expiry date;
 - u) name of the competent issuing authority in charge of card issuance;

- v) card number;
- aa) card issuing date;
- bb) card expiry date;
- cc) photography;
- dd) signature;
- ee) card status;
- ff) card type;
- gg) name of a legal entity (or physical entity who has a vehicle at his disposal);
- hh) legal entity identity document;
- ii) address of a legal entity;
- jj) address of the seat of a legal entity;
- kk) telephone, mobile phone, fax, e-mail of a legal entity.

Chapter III – OTHER ISSUES IMPORTANT FOR THE REGISTERS MANAGEMENT

Article 59 (Data Provision Method)

- (1) The source authorities, stipulated by specific laws, shall provide the data to the central register.
- (2) The data shall be provided electronically and without delay through the information system subject to technical regulations specified and determined by the Agency for each individual register with each individual authority.

Article 60 (Data Storage)

- (1) Data contained in the central registers shall be stored on the equipment in the organizational units of the Agency, which has specifically equipped premises to accommodate technical assets where the data are being stored.
- (2) Premises for accommodation of technical assets referred to in paragraph (1) of this Article must have protection measures assuring secure data access and storage.
- (3) Physical access to technical assets where the data are being stored shall be enabled to authorized persons only subject to the Rulebook on Data Protection Measures and Responsibilities regarding Protection of Official Secret in the Agency for Identification Documents, Registers and Data Exchange of BiH.

Chapter IV – FINAL PROVISIONS

Article 61 (Termination)

By entry into force of this Rulebook, the Rulebook on Contents and Methods of Register Management (Official Gazette of BiH, 35/09) shall become ineffective.

Article 62 (Entering into force)

This Rulebook shall enter into force on the eight day following the day of its publication in the "Official Gazette of BiH".

Council of Ministers, 58/2015
June 2, 2015
Sarajevo

Chairman of the
BiH Council of Ministers
Denis Zvizdić